

Terms of Agreement for Admission to the ACVP Examination

I understand that the American College of Veterinary Pathologists reserves the right to change or modify requirements for certification including experience, eligibility, credentials documentation, sponsorship, maintenance of certification, and examination content and format. Notification of significant revisions to policies that must be met will be given substantially in advance of implementation on the College's website [\[www.acvp.org\]](http://www.acvp.org).

I have read the ACVP Candidate Handbook and have reviewed the differences between, and requirements for, the Standard and Alternate routes of training.

I agree to disqualification from certification, or to forfeiture and return of such certificate, if I violate any of the rules governing ACVP certification, I knowingly make any false statements in this application, or I violate or do not comply with any of the provisions of the ACVP Bylaws concerning certification.

I agree not to give or receive any aid in the examination as evidenced either by observation or by statistical analysis of candidate answers.

I agree not to have any unauthorized possession, reproduce, or disclose any ACVP examination-related materials, including, but not limited to, examination questions or answers, before, during, or after the examination.

I agree not to offer any benefit to any agent of the ACVP in return for any right, privilege, or benefit that is not usually granted by the ACVP to other similarly situated candidates or persons.

I agree not to have any possession of notes, books, or any other examination aid in the examination area.

I agree not to engage in irregular behavior in connection with the administration of the examination, including but not limited to:

- Referring to notes, books, or any other examination aid at any time during the examination, including breaks,
- Transferring or receiving information relating to the contents or answers of the examination to or from another candidate or a third party before, during, or after the examination. This prohibition includes any transfer of information between a candidate and another person at any time during the examination, including breaks, and any recall or reconstruction of examination questions and answers and the transfer of information concerning the same after the examination.
- Possession of a cell phone, watch, activity tracker, or any other electronic device at the testing workstation.

I understand that a copy of the letter reporting examination results will be released to my sponsor(s), and I hereby authorize and consent to such release.

I understand that the American Board of Veterinary Specialties and the AVMA require ACVP Diplomates after 2015 receive certification that is time-limited not to exceed 10 years. To maintain certification as a Diplomate of the ACVP, a mandatory program of maintenance of certification must be satisfactorily completed to obtain renewed certificates.

I agree to hold the American College of Veterinary Pathologists, its members, examiners, Board of Directors and agents free from any damage or complaint by reason of any action which they, or any one of them, may take or not take in connection with this application and these examinations, and/or the failure of said corporation to unconditionally approve this application, to issue me such certification, or to fail to elect me to membership in the American College of Veterinary Pathologists.

I understand that those seeking to gain membership through passing the Certifying Examination may appeal an adverse decision, including denial of credentials to take the examination. All appeals will be considered by the ACVP Appeals Committee. An appeal must include a written statement of justification for the appeal with supporting documentation, if any, and be submitted in writing to the ACVP Executive Director within 30 calendar days of such person's notification of the adverse decision being made. The ACVP Bylaws outline subsequent steps of the appeals process.

I certify that (a) I have read, understand, and voluntarily agree to be bound by all Terms of Agreement for Admission to the Examination shown above, and (b) all information I am providing in this application for certification is true and complete. I am electronically signing this application for certification and intend that my electronic signature be legally binding.

(Date)

(Signature)

(Applicant's printed name)